



STATE OF ALABAMA

DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

INVITATION TO BID

INVITATION TO BID NO: 10-X-2214909

REQ. AGENCY : 999999  
PURCHASING DIVISION  
AGENCY REQ. NO. :  
T-NUMBER : T106  
DATE ISSUED : 01/19/10  
VENDOR NO. :  
VENDOR PHONE NO. :  
SNAP REQ. NO. : 1433312  
BUYER NAME : SUSAN JANA

FOR: TIRES & TIRE RELATED AUTOMOTIVE SERVICE

BUYER PHONE NO. : (334) 242-7173-  
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:  
DATE: 02/16/10 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 02/17/10 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE  
MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE \_\_\_\_\_ DAYS OR \_\_\_\_\_ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: \_\_\_\_\_(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN \_\_\_\_\_ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: \_\_\_\_\_  
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: \_\_\_\_\_  
INTERNET WEBSITE: \_\_\_\_\_
6. GENERAL CONTRACTOR'S LICENSE NO: \_\_\_\_\_  
TYPE OF G.C. LICENSE: \_\_\_\_\_

\*\*\*\*\* IMPORTANT NOTE: \*\*\*\*\*

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE  
ITEM 7 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING  
P O BOX 302620  
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA  
DIVISION OF PURCHASING  
RSA UNION BUILDING  
100 N. UNION ST., SUITE 192  
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED.  
I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN  
RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO  
REFRAIN FROM BIDDING.

SWORN TO AND

FEIN OR SSN

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_ DAY OF \_\_\_\_\_

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP: \_\_\_\_\_

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

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INVITATION TO BID

OPEN DATE : 02/17/10 TIME: 10:00 AM

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS

REV: 01/14/10

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 OR NOTIFICATION PAGE MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
6. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
7. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
8. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX  
RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED  
BID RECEIVED LATE  
BID NOT SIGNED/NOT ORIGINAL SIGNATURE  
BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION  
NOTARIZED OWN SIGNATURE  
REQUIRED INFORMATION NOT SUBMITTED WITH BID  
FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

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INVITATION TO BID

#### INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

#### ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

#### INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

#### PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

#### SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

#### INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

#### BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

#### FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

#### BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

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PURPOSE:

THE PURPOSE IS TO ESTABLISH A CONTRACT FOR TIRES AND TIRE RELATED AUTOMOTIVE SERVICE FOR STATE OF ALABAMA AGENCIES. PRICING MUST ALSO BE AVAILABLE TO OTHER LOCAL GOVERNMENT AGENCIES, CITIES, COUNTIES, AND SCHOOLS.

AWARD:

AWARD WILL BE MADE BY CATEGORY/GROUPS (LINES 00001 - 00008) AND LINE BY LINE (LINES 00009 - 00014) TO THE LOWEST RESPONSIBLE BIDDER.

\* FOR THE PURPOSE OF DETERMINING THE LOWEST BIDDER FOR THE GROUP, ONLY THE % OFF CATALOG PRICING FOR TIRES WILL BE USED.

THE SEALED TARGET LIST FOR EACH CATEGORY WILL BE OPENED AND MADE PUBLIC AT THE BID OPENING. TIRES FROM THE SEALED TARGET LIST WILL BE LOCATED IN THE VENDOR'S CATALOG AND THE PERCENTAGE OFF CATALOG BID WILL BE DEDUCTED TO DETERMINE THE BOTTOM LINE COST OF THE TIRES FOR THE CATEGORY/GROUP.

THE TIRE RELATED AUTOMOTIVE SERVICE PRICING WILL NOT BE USED IN DETERMINING THE LOW BID, BUT MAY BE USED IN BREAKING A TIE BID.

QUANTITY:

QUANTITIES TO BE ORDERED ARE UNKNOWN AND THE STATE MAKES NO GUARANTEE THAT ANY CERTAIN QUANTITY WILL BE ORDERED. ORDERS WILL BE PLACED AS AGENCIES HAVE NEED.

PRORATION:

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN FIVE (5) BUSINESS DAYS FROM RECEIPT OF REQUEST.

WARRANTY INFORMATION:

TIRES MUST BE WARRANTIED FOR THE ORIGINAL TREAD LIFE OR 48 MONTHS. WARRANTY MUST COVER ALL PARTS, LABOR, AND FREIGHT ASSOCIATED WITH THE REPLACEMENT OF DEFECTIVE TIRES. ACCIDENTS, MISUSE, NEGLIGENCE, OR FAILURE BY THE AGENCY TO KEEP UP WITH TIRE MAINTENANCE ARE NOT COVERED BY THIS WARRANTY.

THE WARRANTY WILL BEGIN ON THE DATE THE TIRES ARE INSTALLED ON THE AGENCY VEHICLE. THE VENDOR MUST USE WHATEVER MEANS NECESSARY TO FACILITATE THIS WARRANTY AND TO INSURE TOTAL SATISFACTION.

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

\* NOTE: THE INITIAL CONTRACT PERIOD WILL BE FROM 03/01/10 - 09/30/10

PRICE CATALOGS:

SPECIAL TERMS & CONDITIONS

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AWARDED VENDOR(S) MUST EITHER MAINTAIN AN ELECTRONIC CATALOG ON THEIR WEBSITE (TO BE LINKED THROUGH STATE PURCHASING'S WEBSITE) OR PROVIDE AN ELECTRONIC VERSION TO STATE PURCHASING FOR DISTRIBUTION. PRICING MUST BE SHOWN BEFORE DISCOUNT.

CATALOGS MAY BE UPDATED ONCE PER CONTRACT CYCLE (I.E. BEGINNING OF CALENDAR YEAR OR BEGINNING OF NEW CONTRACT YEAR).

CATALOGS MUST ONLY SHOW CATEGORY/GROUP AWARDED.

ALL CHARGES:

NO CHARGES BEYOND THOSE SHOWN ON THE PRICE CATALOG AND AUTOMOTIVE SERVICES LIST MAY BE CHARGED.

WRITTEN ESTIMATES:

IF REQUESTED, SUB-VENDORS MUST PROVIDE WRITTEN ESTIMATES TO AGENCIES, SHOWING THE BEFORE DISCOUNT PRICE, DISCOUNT, AND AFTER DISCOUNT PRICE.

SUB-VENDORS:

THE USE OF SUB-VENDORS IS NECESSARY FOR THIS CONTRACT. SUB-VENDORS MUST BE LOCATED IN OR NO MORE THAN A 25 MILE RADIUS OF ANY ALABAMA CITY WITH A POPULATION OF 5,000 OR GREATER.

THE AWARDED VENDOR(S) WILL BE RESPONSIBLE TO SUPPLY STATE PURCHASING WITH A LIST OF APPROVED SUB-VENDORS. AN ELECTRONIC SPREADSHEET WILL BE PROVIDED AFTER THE INTENT TO AWARD IS POSTED.

AWARDED VENDORS MAY SUBMIT VENDOR ADDITIONS/DELETIONS AT ANY TIME, BUT THE CONTRACT WILL ONLY BE UPDATED AROUND THE 1ST OF EACH MONTH.

AWARDED VENDORS/SUB-VENDORS MAY SUBMIT CORRECTIONS (I.E. FEIN, NAME, ADDRESS, TELEPHONE NUMBER, CONTACT PERSON, ETC) AT ANY TIME, BUT THE CONTRACT WILL ONLY BE UPDATED AROUND THE 1ST OF EACH MONTH.

AGENCIES ORDERING FROM THIS CONTRACT WILL BE ALLOWED TO SELECT THE SUB-VENDOR OF THEIR CHOICE.

PURCHASE ORDERS AND PAYMENTS WILL BE MAILED TO THE SUB-VENDOR.

FAILURE BY A SUB-VENDOR TO MAINTAIN ACCURATE INFORMATION WITH STATE PURCHASING MAY RESULT IN THE SUB-VENDOR BEING DELETED FOR THE DURATION OF THE CONTRACT.

\* SPECIAL NOTE: ALL SUB-VENDORS OF THIS CONTRACT MUST NOT CHARGE MORE THAN THE CONTRACT PRICE FOR ANY TIRE OR SERVICE. SUB-VENDORS FOUND IN VIOLATION OF CONTRACT PRICING ARE SUBJECT TO DEBARMENT WITH THE STATE OF ALABAMA.

PRICING INSTRUCTIONS:

VENDORS MUST ENTER A % OFF CATALOG FOR TIRE LINES (LINES WITH "EA" AS THE UNIT OF MEASURE). THIS % OFF FIGURE MUST BE ENTERED ON THE BID IN THE UNIT PRICE COLUMN FOR EACH APPLICABLE LINE.

VENDORS MUST ALSO COMPLETE THE TIRE RELATED AUTOMOTIVE SERVICE PRICE SHEETS FOR ANY GROUPS BID WHICH INCLUDE AUTOMOTIVE SERVICES. PRICES MUST BE FIRM DOLLAR AMOUNTS AND MUST NOT BE WORDS SUCH AS "CURRENT MARKET PRICE", "OPEN MARKET PRICE", "BEST LOCAL PRICING", ETC..

VENDORS NEED NOT ENTER AN AMOUNT IN THE UNIT PRICE COLUMN FOR THE AUTOMOTIVE SERVICES LINES (LINES 00002, 00004, 00006 AND 00008) ON THESE GROUPS.

VENDORS BIDDING LINES WITH ONLY TIRES AND NO AUTOMOTIVE SERVICES ARE NOT REQUIRED TO COMPLETE THE SERVICE PRICE LISTS.

SPECIAL NOTE: VENDORS MUST SUBMIT WITH THEIR BID A PRICE CATALOG FOR CATEGORY/GROUPS BEING BID. CATALOG PRICING MUST BE BEFORE DISCOUNT.

SPECIAL TERMS & CONDITIONS

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FAILURE TO FOLLOW PRICING INSTRUCTIONS AND/OR TO SUBMIT A CATALOG WILL  
RESULT IN CATEGORY/GROUP REJECTION.

MANUFACTURER:

AT THE END OF EACH ITEM WHERE SPACES ARE MARKED "MFR", VENDORS MUST  
INDICATE THE MANUFACTURER BEING BID OR THE CATEGORY/GROUP WILL BE  
REJECTED.

MATERIALS, SUPPLIES OR EQUIPMENT:

ALL MATERIALS, SUPPLIES OR EQUIPMENT BEING BID AND DELIVERED TO THE  
STATE SHALL BE NEW, UNUSED, OF RECENT MANUFACTURE, FIRST CLASS IN  
EVERY RESPECT, AND SUITABLE FOR THEIR INTENDED PURPOSE.

CREDIT APPLICATIONS OR OTHER FORMS:

VENDORS AND/OR SUB-VENDORS MAY NOT REQUIRE AGENCIES TO COMPLETE CREDIT  
APPLICATIONS OR ANY OTHER FORMS TO RECEIVE TIRES OR SERVICE FROM THIS  
CONTRACT.

\*\*\*\*\* T106 TIRE SPECIFICATIONS \*\*\*\*\*

PASSENGER VEHICLE TIRES:

STANDARD OEM, "P" DESIGNATION

POLICE PURSUIT VEHICLE TIRES:

MINIMUM "H" RATING OR HIGHER, MARKED WITH "DOT" COMPLIANCE SYMBOL

LIGHT TRUCK TIRES, RADIAL:

OEM, "LT" DESIGNATION

MEDIUM TRUCK AND BUS TIRES, RADIAL:

OEM, EQUAL TO OR > 20"

MEDIUM TRUCK AND BUS TIRES, BIAS:

OEM, EQUAL TO OR > 20"

OFF-ROAD EQUIPMENT TIRES, RADIAL:

OEM

OFF-ROAD EQUIPMENT TIRES, BIAS:

OEM

FARM TRACTOR AND IMPLEMENT TIRES, RADIAL AND BIAS:

OEM

SPECIALTY TIRES (INCLUDING TRAILER, LAWN & GARDEN, AND ATV):

OEM

TUBES MUST BE OF STANDARD PRODUCTION FIRST LINE, HEAVY DUTY BUTYL  
OR NATURAL RUBBER, FRESH STOCK, CURRENT MANUFACTURER, AND US DOT  
COMPLIANT.

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\*\*\*\*\* T106 TIRE SERVICES SPECIFICATIONS \*\*\*\*\*

TIRE INSTALLATION: INCLUDES DISMOUNT OF USED TIRES AND TUBES AND MOUNT  
OF NEW TIRES

FLAT REPAIR: REMOVE, REPAIR, AND RE-MOUNT

ALIGNMENTS: PRICE INCLUDES LABOR AND PARTS

EMERGENCY ROADSIDE ASSISTANCE: 24 HOURS PER DAY

STUDDING: METAL IMPLANTS IN THE SURFACE OF THE TREAD TO IMPROVE  
TRACTION ON ICE

SPECIAL TERMS & CONDITIONS

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SIPING: THE SMALL SLOTS THAT ARE CUT OR MOLDED INTO A TIRE TREAD  
SURFACE. THESE SLOTS ARE MEANT TO AID IN INCREASING TRACTION IN SNOW,  
ICE, MUD, AND WET ROAD SURFACES.

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ATTACHMENTS

VENDOR NAME :

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\*\*\*\*\* IMPORTANT INFORMATION \*\*\*\*\*

IT IS THE RESPONSIBILITY OF VENDORS TO READ THIS ENTIRE DOCUMENT FROM BEGINNING TO END AND TO COMPLY WITH ALL INSTRUCTIONS AND TERMS AND CONDITIONS OF THE BID.

SPECIFICATION QUESTIONS MUST BE SUBMITTED TO THE BUYER, IN WRITING, NO LATER THAN 02/03/10 5:00 PM CENTRAL TIME. QUESTIONS WILL BE ANSWERED VIA THE SAME METHOD ASKED, TO ONLY THE VENDOR ASKING THE QUESTION.

IN THE EVENT THAT SPECIFICATION CHANGES ARE NEEDED, AN ADDENDUM WILL BE ISSUED. IT IS THE VENDOR'S RESPONSIBILITY TO CHECK PURCHASING'S WEBSITE FOR ANY ADDENDUMS ISSUED.

PROCEDURAL QUESTIONS MAY BE DIRECTED TO THE BUYER VIA ANY METHOD UP UNTIL THE BID SUBMISSION DEADLINE.

SUSAN JANA, BUYER  
(334) 242-7173 PHONE (NO SPECIFICATION QUESTIONS)  
(334) 242-4419 FAX  
SUSAN.JANA@PURCHASING.ALABAMA.GOV  
SEE PAGE 1 FOR POSTAL ADDRESS

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\*\*\*\*\* SPECIAL REMINDER \*\*\*\*\*

BIDDERS ARE REQUIRED TO SUBMIT AN ORIGINAL AND A MINIMUM OF ONE EXACT, COMPLETE COPY OF THEIR BID, INCLUDING SIGNATURE, NOTARY, AND ANY/ALL ATTACHMENTS REQUIRED WITH THE ORIGINAL BID. THIS MEANS THAT BIDDERS MUST ALSO INCLUDE A CATALOG WITH THE REQUIRED COPY OF THE BID AND A COPY OF THE AUTOMOTIVE SERVICES PRICE LISTS, IF BIDDING ANY OF THESE CATEGORY/GROUPS.

FAILURE TO SUBMIT A MINIMUM OF ONE EXACT, COMPLETE COPY OF THE BID WILL RESULT IN BID REJECTION.

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## PRICE SHEET

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## INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	% DISCOUNT	EXTENDED UNIT PRICE
UNLESS SPECIFIED OTHERWISE BELOW:					
SHIP TO: R1 /					
STATEWIDE					
----- BEGIN GROUPING LINES: 00001 -----					
00001	COMMODITY CODE: 863-05-081696 TIRES, PASSENGER VEHICLE, RADIAL ONLY, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA		
MFR: _____					
00002	COMMODITY CODE: 929-78-057746 AUTOMOTIVE SERVICES, TIRE RELATED	1	LOT		
----- END GROUPING LINES: 00001 - 00002 -----					
----- GRP TOTAL					
----- BEGIN GROUPING LINES: 00003 -----					
00003	COMMODITY CODE: 863-06-081817 TIRES, POLICE PURSUIT VEHICLE, RADIAL ONLY, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA		
MFR: _____					
00004	COMMODITY CODE: 929-78-057746 AUTOMOTIVE SERVICES, TIRE RELATED	1	LOT		
----- END GROUPING LINES: 00003 - 00004 -----					
----- GRP TOTAL					
----- BEGIN GROUPING LINES: 00005 -----					
00005	COMMODITY CODE: 863-07-081697 TIRES, LIGHT TRUCK, RADIAL ONLY, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA		
MFR: _____					
00006	COMMODITY CODE: 929-78-057746 AUTOMOTIVE SERVICES, TIRE RELATED	1	LOT		
----- END GROUPING LINES: 00005 - 00006 -----					
----- GRP TOTAL					
----- BEGIN GROUPING LINES: 00007 -----					
00007	COMMODITY CODE: 863-10-081699 TIRES, MEDIUM TRUCK AND BUS, RADIAL ONLY PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA		
MFR: _____					
00008	COMMODITY CODE: 929-78-057746 AUTOMOTIVE SERVICES, TIRE RELATED	1	LOT		
----- END GROUPING LINES: 00007 - 00008 -----					
----- GRP TOTAL					
00009	COMMODITY CODE: 863-10-044056 TIRES, MEDIUM TRUCK AND BUS, BIAS ONLY,	1	EA		
PAGE TOTAL					

## PRICE SHEET

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 10-X-2214909

PAGE 10

## INVITATION TO BID

OPEN DATE : 02/17/10 TIME: 10:00 AM

T-NUMBER : T106

RETURN DATE: 02/16/10 TIME: 5:00 PM

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	% DISCOUNT	EXTENDED UNIT PRICE
PERCENTAGE OFF GOVERNMENT PRICED CATALOG					
MFR: _____					
00010	COMMODITY CODE: 863-15-081701 TIRES, OFF-ROAD EQUIPMENT, RADIAL ONLY, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA	_____	_____
MFR: _____					
00011	COMMODITY CODE: 863-15-081702 TIRES, OFF-ROAD EQUIPMENT, BIAS ONLY, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA	_____	_____
MFR: _____					
00012	COMMODITY CODE: 863-20-081703 TIRES, FARM TRACTOR AND IMPLEMENT, BIAS AND RADIAL, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA	_____	_____
MFR: _____					
00013	COMMODITY CODE: 863-20-071519 TIRES, SPECIALTY, INCLUDING TRAILER, LAWN AND GARDEN, AND ATV, PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA	_____	_____
MFR: _____					
00014	COMMODITY CODE: 863-25-065007 SPECIALITY TIRES TO INCLUDE TRAILER, LAWN & GARDEN, & ATV.  PERCENTAGE OFF GOVERNMENT PRICED CATALOG	1	EA	_____	_____

PAGE TOTAL

BID TOTAL

**AUTOMOTIVE SERVICE - PASSENGER VEHICLES**  
**ITB #10-X-2214909**  
**T106 (LINE 02)**

	DESCRIPTION	U/M	UNIT PRICE	SPECIAL NOTES
01	TIRE INSTALLATION @ TIME OF PURCHASE (PER TIRE)	EA		
02	CHANGE TIRE, DISMOUNT AND MOUNT (PER TIRE)	EA		
03	FLAT REPAIR, REMOVE, REPAIR, AND MOUNT (PER TIRE)	EA		
04	FLAT REPAIR, OFF VEHICLE (PER TIRE)	EA		
05	ROTATE MOUNTED TIRE (PER TIRE)	EA		
06	NEW VALVE STEM, RUBBER OR METAL (PER TIRE)	EA		
07	WHEEL BALANCE, COMPUTER SPIN (PER TIRE)	EA		
08	WHEEL BALANCE, COMPUTER SPIN AND VALVE STEM COMBO (PER TIRE)	EA		
09	ALIGNMENT, TWO-WHEEL	JB		
10	ALIGNMENT, FOUR-WHEEL	JB		
11	EMERGENCY ROAD SIDE ASSISTANCE	HR		
12	STUDDING (PER TIRE)	EA		
13	SIPING (PER TIRE)	EA		
14	USED TIRE RECYCLE AND DISPOSAL FEE (PER TIRE)	EA		
15	DISPOSAL OF TIRES, BULK (MINIMUM 5 TONS)	TON		

EA = EACH = PER TIRE    JB = JOB = PER JOB    HR = HOUR = PER HOUR    TON = TON = PER TON

# **AUTOMOTIVE SERVICE - POLICE PURSUIT**

**ITB #10-X-2214909**

**T106 (LINE 04)**

	DESCRIPTION	U/M	UNIT PRICE	SPECIAL NOTES
01	TIRE INSTALLATION @ TIME OF PURCHASE (PER TIRE)	EA		
02	CHANGE TIRE, DISMOUNT AND MOUNT (PER TIRE)	EA		
03	FLAT REPAIR, REMOVE, REPAIR, AND MOUNT (PER TIRE)	EA		
04	FLAT REPAIR, OFF VEHICLE (PER TIRE)	EA		
05	ROTATE MOUNTED TIRE (PER TIRE)	EA		
06	NEW VALVE STEM, RUBBER OR METAL (PER TIRE)	EA		
07	WHEEL BALANCE, COMPUTER SPIN (PER TIRE)	EA		
08	WHEEL BALANCE, COMPUTER SPIN AND VALVE STEM COMBO (PER TIRE)	EA		
09	ALIGNMENT, TWO-WHEEL	JB		
10	ALIGNMENT, FOUR-WHEEL	JB		
11	EMERGENCY ROAD SIDE ASSISTANCE	HR		
12	STUDDING (PER TIRE)	EA		
13	SIPING (PER TIRE)	EA		
14	USED TIRE RECYCLE AND DISPOSAL FEE (PER TIRE)	EA		
15	DISPOSAL OF TIRES, BULK (MINIMUM 5 TONS)	TON		

EA = EACH = PER TIRE      JB = JOB = PER JOB      HR = HOUR = PER HOUR      TON = TON = PER TON



# **AUTOMOTIVE SERVICES - LIGHT TRUCK**

**#10-X-2214909**

**T106 (LINE 06)**

	DESCRIPTION	U/M	UNIT PRICE	SPECIAL NOTES
01	TIRE INSTALLATION @ TIME OF PURCHASE (PER TIRE)	EA		
02	CHANGE TIRE, DISMOUNT AND MOUNT (PER TIRE)	EA		
03	FLAT REPAIR, REMOVE, REPAIR, AND MOUNT (PER TIRE)	EA		
04	FLAT REPAIR, OFF VEHICLE (PER TIRE)	EA		
05	ROTATE MOUNTED TIRE (PER TIRE)	EA		
06	NEW VALVE STEM, RUBBER OR METAL (PER TIRE)	EA		
07	WHEEL BALANCE, COMPUTER SPIN (PER TIRE)	EA		
08	WHEEL BALANCE, COMPUTER SPIN AND VALVE STEM COMBO (PER TIRE)	EA		
09	ALIGNMENT, TWO-WHEEL	JB		
10	ALIGNMENT, FOUR-WHEEL	JB		
11	EMERGENCY ROAD SIDE ASSISTANCE	JB		
12	STUDDING (PER TIRE)	EA		
13	SIPING (PER TIRE)	EA		
14	USED TIRE RECYCLE AND DISPOSAL FEE (PER TIRE)	EA		
15	DISPOSAL OF TIRES, BULK (MINIMUM 5 TONS)	TON		

EA = EACH = PER TIRE

JB = JOB = PER JOB

HR = HOUR = PER HOUR

TON = TON = PER TON

# **AUTOMOTIVE SERVICES - MEDIUM TRUCK AND BUS**

**#10-X-2214909**

**T106 (LINE 08)**

	DESCRIPTION	U/M	UNIT PRICE	SPECIAL NOTES
01	TIRE INSTALLATION @ TIME OF PURCHASE (PER TIRE)	EA		
02	CHANGE TIRE, DISMOUNT AND MOUNT (PER TIRE)	EA		
03	FLAT REPAIR, REMOVE, REPAIR, AND MOUNT (PER TIRE)	EA		
04	FLAT REPAIR, OFF VEHICLE (PER TIRE)	EA		
05	ROTATE MOUNTED TIRE (PER TIRE)	EA		
06	NEW VALVE STEM, RUBBER OR METAL (PER TIRE)	EA		
07	WHEEL BALANCE, COMPUTER SPIN (PER TIRE)	EA		
08	WHEEL BALANCE, COMPUTER SPIN AND VALVE STEM COMBO (PER TIRE)	EA		
09	ALIGNMENT, TWO-WHEEL	JB		
10	ALIGNMENT, FOUR-WHEEL	JB		
11	EMERGENCY ROAD SIDE ASSISTANCE	HR		
12	STUDDING (PER TIRE)	EA		
13	SIPING (PER TIRE)	EA		
14	USED TIRE RECYCLE AND DISPOSAL FEE (PER TIRE)	EA		
15	DISPOSAL OF TIRES, BULK	TON		

EA = EACH = PER TIRE

JB = JOB = PER JOB

HR = HOUR = PER HOUR

TON = TON = PER TON